

Instructions for the HealthFlex Enrollment Form:

At the top of the form, you are considered a “New Enrollment” because you have not been enrolled with the GMC before.

If you can find your Wespath participant number, it sure helps HealthFlex to find you. Your participant number can be found in your online access to Benefits Access and also on the quarterly reports you get from Wespath regarding your pension account balances.

ONLY enter the last 5 digits of your Social Security number.

The “Plan Sponsor” in the grid on Part 1 is “GMC”. You don’t need to input the employer number. Date of hire is 01/01/2023. Appointment is “Active.” Status date is 01/01/2023. Nothing required for the last 2 boxes.

Part 2 – check “New Hire.” Check “Annual Election”.

Part 3 – Please list YOURSELF in the grid. Relationship is “Self.” Only input the last 5 digits of Social Security Numbers – UNLESS Wespath does not have a dependent in their system. Then they will need to full SSN. You can update dependents in your Benefits Access account online.

Make sure that the plans you choose in the grid MATCH the plans you choose in Part 4.

Part 4 – if you have not done so already, please utilize the ALEX plan choice counselor. The premium rates for the GMC are much different than for most conferences. Don’t merely choose what you have had before. Nobody likes surprises when the bill comes. Here is the link to ALEX: <https://www.myalex.com/healthflex/2023/gmc#intro>

Plan descriptions and rates are found here – 8 questions down from the top:
<https://globalmethodist.org/faqs/>

If you choose an HSA plan – even if it’s built into the premium – check BOTH boxes under: “To enroll into a HSA...”

Sign your name in Part 6 by electronic or other means. Do not sign in Part 7. I have to sign there.

If possible, leave the form in .pdf format or scan the signed document into .pdf format. I cannot use a photograph or a .jpeg.

Return the form to me at rvangiesen@globalmethodist.org or snail mail it to:
Rick Van Giesen
2204 Renwick Dr
Springfield, IL 62704